

**DRAFT**

**SCOTT TOWNSHIP  
BOARD of SUPERVISORS  
BUSINESS MEETING MINUTES**

**DRAFT**

**July 18, 2017**

**Business Meeting – 7:00 pm**

**I Meeting called to order**

The Scott Township Board of Supervisors held their monthly business meeting on July 18, 2017 at 7:05 pm at the Joe Terry Civic Center, Route 438, 1038 Montdale Road, Scott Township, PA 18447.

The meeting was opened with the Pledge of Allegiance led by Supervisor Hlavaty. In attendance were Supervisors Hlavaty, Noldy and Russell. Guests in attendance were Solicitor Atty. Richard Fanucci, CEO Carl Ferraro, Secretary/Treasurer Tom Wicks and SLIBCO representative Andrew Skrip. Supervisor Hlavaty announced the Board held an executive session after the June Board meeting to discuss personnel issues and one prior to this evening's meeting to discuss legal issues.

**IIA Zoning -- none**

**II.B. Gerard Hettman** – Lackawanna County Representative announced plans for the upcoming Airshow, Art in the Park, three on three basketball tournament programs sponsored by Lackawanna County

**II.C SLIBCO – KOZ Zone extension on tax relief**

Andrew Skrip SLIBCO representative presented a request for a seven year extension of tax relief for several properties(62.19 acres) located on Life Science Drive. He explained there are two companies looking to expand and it was necessary to get this extension of tax relief as an incentive for these companies to expand here and any new companies to consider locating here.

**III Public Comment –**

A. on agenda items

**Rose Knick** – asked if the 50 hours of community service for each of the vandals apprehended for damages done at the pavilion area went through the court system.

**IV Approval of Minutes**

A motion was made by supervisor Hlavaty to approve as presented the minutes of the Board of Supervisors Business Meeting of, May 23, 2017. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.

**V. Committee/Authority Reports**

A. Police –no report

B. Roads – No written report – supervisor Hlavaty announced the road crew had 3 roads left to grade, they were cutting brush, and planning for several road projects for early next

C. Parks & Recreation – No report

D. Planning Commission – no report

E. Zoning Officer – report attached

**VI Administrative reports**

A. Secretary / Treasurer

1. Financial Reports – attached

2. Presentation of Bills – attached,

B. Supervisors

1. Ed Hlavaty

2. Steven Russell

3. Robert Noldy – stated that the crime watch program for the Township has not been advertised enough to be an effective program

C. Solicitor

Richard A. Fanucci

**VII Correspondence** - previously distributed to appropriate parties

### VIII Motions

1. To pay the August payroll. Motion by supervisor Hlavaty. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried.
2. To pay General Fund and State Fund bills as presented. . Motion by supervisor Russell. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried.
3. To approve financial reports as presented. . Motion by supervisor Noldy. Second by supervisor Hlavaty. Voted aye, aye, aye. Motion carried.
4. To approve Resolution# 17-07-18-001 extending the term of the KOZ zone for seven sites off of Life Science Drive totaling 62.19 acres from 12/31/2017 to 12/31/2024. . Motion by supervisor Hlavaty. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried.
5. To authorize the specifications for the Shields Road repaving project to be placed out for bid. . Motion by supervisor Noldy. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.

### IX. Public comment – general

**Carol Cheykosky**-asked if there was any profit to the Township if Mountain Sky was operating a recording studio, she also asked if Mountain Sky required a permit to operate a campground. She also complained about last weekends program with noise and drunk patrons.

**Rose Knick**- asked if Police reports would be available, questioned broken door leading to gym stage. She also asked if there was any truth that five full time officers are going to be hired.

### X. Adjournment

With no further business at hand a motion to adjourn was made by supervisor Hlavaty. Second by supervisor Russell. Voted aye, aye, aye. Motion carried and meeting adjourned at 7:45 pm.

Respectfully submitted,

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Tom Wicks, Secretary/Treasurer  
Scott Township

# Scott Township Police Department

## Monthly Report July 2017

### Special Officers Reports:

**Evidence Officers:** Ganz  
Nothing to report

**Weapons Officers:** Frezzolini/Brown  
Qualifications scheduled

**Vehicle Report:**  
Total gallons of gas used 330 gallons

### Current mileage on vehicles:

(28-1)	(28-2)	(28-3)	(28-4)
21722	98129	75207	54574

### MOPETC Commission:

2017 mandatory in-service updates are in process

### Community Service Report:

Seat Belt Grant completed

### Monthly Report of Activity:

Attached

# Incident Breakdown By Month Report

Print Date/Time: 08/14/2017 09:05  
 Login ID: GANZJ12  
 Year: 2017

Scott Township Police Dept  
 ORI Number: PA0352700  
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
ABAN	3	21.4	6	42.9	1	7.1	1	7.1	2	14.3	0	0.0	1	7.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14
Accident	18	19.6	11	12.0	17	18.5	5	5.4	8	8.7	9	9.8	20	21.7	4	4.3	0	0.0	0	0.0	0	0.0	0	0.0	92
AFA	2	33.3	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
ALRM	16	13.9	12	10.4	13	11.3	12	10.4	18	15.7	24	20.9	17	14.8	3	2.6	0	0.0	0	0.0	0	0.0	0	0.0	115
ALS	9	15.8	5	8.8	7	12.3	7	12.3	10	17.5	4	7.0	12	21.1	3	5.3	0	0.0	0	0.0	0	0.0	0	0.0	57
ANIM	4	17.4	3	13.0	0	0.0	2	8.7	2	8.7	5	21.7	5	21.7	2	8.7	0	0.0	0	0.0	0	0.0	0	0.0	23
Assault	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
ASTM	8	12.7	14	22.2	10	15.9	11	17.5	6	9.5	5	7.9	8	12.7	1	1.6	0	0.0	0	0.0	0	0.0	0	0.0	63
BLSP	1	5.9	5	29.4	2	11.8	2	11.8	3	17.6	3	17.6	1	5.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
BRSH	0	0.0	0	0.0	0	0.0	6	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
BURGLARY	5	31.3	0	0.0	2	12.5	1	6.3	2	12.5	4	25.0	2	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
BURN	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
CHAS	1	25.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
CO	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
CRMS	3	18.8	1	6.3	2	12.5	1	6.3	3	18.8	4	25.0	1	6.3	1	6.3	0	0.0	0	0.0	0	0.0	0	0.0	16
CUST	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
DIRE	1	14.3	1	14.3	1	14.3	1	14.3	1	14.3	0	0.0	1	14.3	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	7
DISO	2	18.2	0	0.0	5	45.5	0	0.0	1	9.1	1	9.1	2	18.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
DOA	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
DOG	5	25.0	3	15.0	1	5.0	6	30.0	0	0.0	2	10.0	2	10.0	1	5.0	0	0.0	0	0.0	0	0.0	0	0.0	20
DOMESTIC	2	6.1	4	12.1	2	6.1	4	12.1	5	15.2	7	21.2	5	15.2	4	12.1	0	0.0	0	0.0	0	0.0	0	0.0	33
DRUG	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	2
DRUN	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
DUI	0	0.0	0	0.0	0	0.0	1	25.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
DUMP	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
EDP	2	50.0	0	0.0	0	0.0	0	0.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
ESCO	0	0.0	0	0.0	0	0.0	0	0.0	1	25.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
FGHT	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4

# Incident Breakdown By Month Report

Print Date/Time: 08/14/2017 09:05  
 Login ID: GANZJ2  
 Year: 2017

Scott Township Police Dept  
 ORI Number: PA0352700  
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
FIRE	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
FLDG	0	0.0	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
FLIM	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
FRAU	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
GUN	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
HARR	1	3.6	1	3.6	3	10.7	3	10.7	3	10.7	9	32.1	7	25.0	1	3.6	0	0.0	0	0.0	0	0.0	0	0.0	28
HAZD	5	14.3	6	17.1	7	20.0	2	5.7	5	14.3	1	2.9	9	25.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	35
HAZM	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
HEAR	1	20.0	0	0.0	1	20.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
HITR	0	0.0	1	9.1	2	18.2	3	27.3	2	18.2	0	0.0	2	18.2	1	9.1	0	0.0	0	0.0	0	0.0	0	0.0	11
HOLD	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
IDT	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
INFO	4	5.9	13	19.1	2	2.9	7	10.3	17	25.0	15	22.1	7	10.3	3	4.4	0	0.0	0	0.0	0	0.0	0	0.0	68
INV	14	11.8	14	11.8	19	16.0	12	10.1	16	13.4	19	16.0	22	18.5	3	2.5	0	0.0	0	0.0	0	0.0	0	0.0	119
JUVD	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
LIQU	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
LOCK	0	0.0	0	0.0	2	18.2	1	9.1	3	27.3	4	36.4	0	0.0	1	9.1	0	0.0	0	0.0	0	0.0	0	0.0	11
MISS	0	0.0	0	0.0	0	0.0	2	40.0	2	40.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
MOTV	4	9.1	4	9.1	4	9.1	3	6.8	11	25.0	10	22.7	7	15.9	1	2.3	0	0.0	0	0.0	0	0.0	0	0.0	44
NABR	0	0.0	0	0.0	1	14.3	1	14.3	3	42.9	1	14.3	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
NIJIS	0	0.0	0	0.0	0	0.0	0	0.0	2	40.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
ORD	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
OTHR	8	11.6	7	10.1	14	20.3	6	8.7	13	18.8	9	13.0	11	15.9	1	1.4	0	0.0	0	0.0	0	0.0	0	0.0	69
PARK	0	0.0	1	6.7	4	26.7	2	13.3	0	0.0	6	40.0	1	6.7	1	6.7	0	0.0	0	0.0	0	0.0	0	0.0	15
PASS	0	0.0	1	12.5	1	12.5	1	12.5	2	25.0	3	37.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
PFA	1	20.0	0	0.0	2	40.0	0	0.0	0	0.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
PHON	42	13.8	45	14.8	45	14.8	31	10.2	56	18.4	39	12.8	25	8.2	22	7.2	0	0.0	0	0.0	0	0.0	0	0.0	305
PIPE	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1

# Incident Breakdown By Month Report

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 Year: 2017

Scott Township Police Dept  
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 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
PROP	1	7.7	0	0.0	1	7.7	3	23.1	2	15.4	3	23.1	2	15.4	1	7.7	0	0.0	0	0.0	0	0.0	0	0.0	13
PUBLI	0	0.0	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	3
REPO	1	33.3	0	0.0	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
RESCUE	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
ROBB	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
SEX	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
SHOT	1	20.0	4	80.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
SPEC	45	11.5	113	29.0	94	24.1	27	6.9	39	10.0	14	3.6	40	10.3	18	4.6	0	0.0	0	0.0	0	0.0	0	0.0	390
STAL	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
STRT	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
STTG	1	33.3	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	3
STVH	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
SUBP	0	0.0	3	60.0	1	20.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
SUIC	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
SUSP	4	11.4	4	11.4	3	8.6	1	2.9	6	17.1	5	14.3	9	25.7	3	8.6	0	0.0	0	0.0	0	0.0	0	0.0	35
SUSPICIOUS EYE	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
SUSV	12	13.8	16	18.4	10	11.5	8	9.2	11	12.6	10	11.5	13	14.9	7	8.0	0	0.0	0	0.0	0	0.0	0	0.0	87
TCD	1	20.0	0	0.0	0	0.0	0	0.0	2	40.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
TERR	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
TEST	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
THFT	2	10.0	3	15.0	1	5.0	1	5.0	2	10.0	6	30.0	4	20.0	1	5.0	0	0.0	0	0.0	0	0.0	0	0.0	20
THRT	1	12.5	1	12.5	1	12.5	2	25.0	1	12.5	0	0.0	1	12.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	8
TR	66	15.4	71	16.6	37	8.6	45	10.5	117	27.3	35	8.2	43	10.0	14	3.3	0	0.0	0	0.0	0	0.0	0	0.0	428
TRES	2	12.5	2	12.5	1	6.3	4	25.0	4	25.0	0	0.0	3	18.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
UNKN	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
UNMV	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
WARR	16	39.0	10	24.4	1	2.4	1	2.4	5	12.2	4	9.8	3	7.3	1	2.4	0	0.0	0	0.0	0	0.0	0	0.0	41
WELF	2	7.7	3	11.5	7	26.9	3	11.5	3	11.5	0	0.0	5	19.2	3	11.5	0	0.0	0	0.0	0	0.0	0	0.0	26

# Incident Breakdown By Month Report

Print Date/Time: 08/14/2017 09:05  
 Login ID: GANZJ2  
 Year: 2017

Scott Township Police Dept  
 ORI Number: PA0352700  
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
WIRE	0	0.0	0	0.0	3	33.3	3	33.3	1	11.1	0	0.0	2	22.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
XPRT	2	22.2	2	22.2	2	22.2	0	0.0	1	11.1	0	0.0	1	11.1	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	9
<b>Total:</b>	<b>328</b>	<b>13.6</b>	<b>406</b>	<b>16.8</b>	<b>337</b>	<b>13.9</b>	<b>239</b>	<b>9.9</b>	<b>410</b>	<b>17.0</b>	<b>278</b>	<b>11.5</b>	<b>313</b>	<b>12.9</b>	<b>107</b>	<b>4.4</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>2418</b>

Zoning Permit Log

Date	Permit	Name	Tax Map Number	Address	Type	Project Value	Permit Fee	UCC Permit Fee	State Training Fee
7/31/2017	45-07-17	Davis	9202050001	35 Britton Lane	deck fence	\$12,600.00	\$38.00	\$189.00	4.00
7/31/2017	45D-07-17	Green		5 Green Lane	Demo			\$50.00	4.00
7/31/2017	46-07-17	Romanovich		175 Green Grove	Wall and Carport	\$4,000.00	\$65.00	xx	xx
8/10/2017	47-08-17	Rogowski		Still Meadow Rd	Shed	\$1,500.00	\$56.00	xx	xx



# Code Enforcement Officer's Report

8/14/17

This report is for the period of July 17, 2017 through August 14, 2017  
On-going and completed projects include:

**Variances:** 0

In Process: (0)

**Investigation:**

- |                            |                                |
|----------------------------|--------------------------------|
| 1. Illegal business. (0)   | 6. No Zoning. Permit. (1)      |
| 2. Junk on premises. (2)   | 7. HOP/Pavecut Permit. (0)     |
| 3. Hazardous Structure (2) | 8. Road Const. (0)             |
| 4. Illegal Signs. (0)      | 9. Burning. (0)                |
| 5. False Alarms (0)        | 10. Fire Insurance Escrow. (0) |

**Permits:**

- |                            |                             |
|----------------------------|-----------------------------|
| 1. Building Issued. (4)    | 4. HOP/Pavecuts Issued. (2) |
| 2. Sign Issued. (0)        |                             |
| 3. Cell Towers Issued. (0) | 5. Road Const. Issued. (0)  |

**Pre-construction Inspections:**

1. Completed. (5)

**Certificate of Use Inspections:**

1. Completed and issued. (3)

Carl S. Ferraro  
Code Enforcement/Zoning Officer

**Scott Township Planning Commission**  
**Regular Meeting Minutes**  
**June 6, 2017**

Meeting was called to order at 7:00 PM on Tuesday, June 6,, 2017. The Pledge of Allegiance was said and roll call taken. Present were,, Robert Sakosky William Kaiser Donald Salansky, Robert Vail Pat Kasper, Walter Peregrim and Joe Lick. Also present was Carl Ferraro, the Code Enforcement Officer.

The minutes from 4/18/17 were reviewed and approved. Motion by Vail seconded by Kaiser

The Rutkowski minor Subdivision was reviewed. Motion by Vail Seconded by Lick to recommend approval. All in Favor

Motion to adjourn by Kasper

Meeting adjourned at 7:15 PM

Respectfully Submitted,

  
\_\_\_\_\_  
Carl Ferraro, CEO Scott Township

**SCOTT TOWNSHIP**  
**Balance Sheet**  
As of August 15, 2017

08/15/17

Cash Basis

Aug 15, 17

ASSETS	
Current Assets	
Checking/Savings	
100.2 · PLGIT GF	-2,564.30
100.3 · HNB Fire Tax Account	1,001.96
103.0 · HNB General Fund	664,153.62
105.1 · HNB Payroll	17,019.22
105.2 · PLGIT Payroll	1.38
106.8 · FNB Public Funds Money Mkt.	200,090.41
107.1 · HNB Sinking Fund	2,839.46
108.0 · Home Rehab program Fund	18,355.93
108.3 · CDBG Fund Dist. Acct.	759.34
108.5 · UCC Building Permit Fund	27,719.42
110.0 · Cash Account	100.99
Total Checking/Savings	<u>929,477.43</u>
Total Current Assets	<u>929,477.43</u>
<b>TOTAL ASSETS</b>	<b><u>929,477.43</u></b>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
200 · Payroll Liabilities	
210 · Federal Withholding Tax	-0.03
212 · Wage tax	658.23
214.01 · Non-uniform pension	553.97
214.02 · Non-uniform pension comp...	207.75
214.03 · Uniformed Pension-Employ...	429.40
219 · EMS/LST Tax	57.00
222 · Pa UC company	190.11
200 · Payroll Liabilities - Other	62.01
Total 200 · Payroll Liabilities	<u>2,158.44</u>
221.00 · PA UC Fund	47.65
Total Other Current Liabilities	<u>2,206.09</u>
Total Current Liabilities	<u>2,206.09</u>
Total Liabilities	2,206.09
Equity	
3000 · Opening Bal Equity	77,412.07
3900 · Retained Earnings	401,978.66
Net Income	447,880.61
Total Equity	<u>927,271.34</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>929,477.43</u></b>

# Scott Township

## Expenses by Vendor Detail

July 19 through August 15, 2017

08/15/17

Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Building Inspection Underwriters, Inc.</b>								
Check	08/15/2017		house inspe...	413.31 · UCC Co...		108.5 · UCC ...	1,351.02	1,351.02
Total Building Inspection Underwriters, Inc.							1,351.02	1,351.02
<b>Chamber Choice</b>								
Check	08/15/2017		dental/police	410.35 · Police m...		103.0 · HNB ...	209.70	209.70
Check	08/15/2017		dental/road ...	430.35 · Rd crew ...		103.0 · HNB ...	209.70	419.40
Total Chamber Choice							419.40	419.40
<b>COMCAST.</b>								
Check	08/15/2017		Communica...	410.32 · Police p...		103.0 · HNB ...	211.74	211.74
Check	08/15/2017		Communica...	400.32 · Phone c...		103.0 · HNB ...	211.74	423.48
Check	08/15/2017		Communica...	430.32 · Rd phon...		103.0 · HNB ...	148.92	572.40
Total COMCAST.							572.40	572.40
<b>Corky's Garden Path Greenhouses</b>								
Check	08/15/2017		Mulch 335404	454.29 · Parks/re...		103.0 · HNB ...	160.00	160.00
Check	08/15/2017		Mulch 335407	454.29 · Parks/re...		103.0 · HNB ...	160.00	320.00
Check	08/15/2017		Mulch 336461	409.37 · Bldg mai...		103.0 · HNB ...	160.00	480.00
Total Corky's Garden Path Greenhouses							480.00	480.00
<b>County Waste</b>								
Check	08/15/2017		waste pick-...	409.36 · Utilities		103.0 · HNB ...	160.00	160.00
Total County Waste							160.00	160.00
<b>DGK Insurance</b>								
Check	08/15/2017			400.35 · Municipa...		103.0 · HNB ...		0.00
Check	08/15/2017		insurance p...	400.35 · Municipa...		103.0 · HNB ...	3,301.00	3,301.00
Check	08/15/2017			405.35 · Secty-Tr...		103.0 · HNB ...		3,301.00
Check	08/15/2017			405.35 · Secty-Tr...		103.0 · HNB ...		3,301.00
Total DGK Insurance							3,301.00	3,301.00
<b>Duchnik's Auto Service Center</b>								
Check	08/15/2017		battery 28-2	410.37 · Police v...		103.0 · HNB ...	179.90	179.90
Total Duchnik's Auto Service Center							179.90	179.90
<b>Galls Incorporated</b>								
Check	08/15/2017		Bootd/Ganz	410.44 · Police u...		103.0 · HNB ...	79.96	79.96
Check	08/15/2017		Flashlight / ...	410.44 · Police u...		103.0 · HNB ...	133.99	213.95
Check	08/15/2017		sensor mou...	410.24 · Operatin...		103.0 · HNB ...	75.94	289.89
Total Galls Incorporated							289.89	289.89
<b>Glen Summit Springs</b>								
Check	08/15/2017		water	400.24 · Gen Gov...		103.0 · HNB ...	33.85	33.85
Total Glen Summit Springs							33.85	33.85
<b>Highmark Blue Shield</b>								
Check	07/21/2017	1367	medical & vi...	410.35 · Police m...		103.0 · HNB ...	3,467.31	3,467.31
Check	07/21/2017	1367	vision	405.19 · Sec.- Tr...		103.0 · HNB ...	11.60	3,478.91
Check	07/21/2017	1367	medical & vi...	430.35 · Rd crew ...		103.0 · HNB ...	4,136.42	7,615.33
Total Highmark Blue Shield							7,615.33	7,615.33
<b>J's Business Systems Inc.</b>								
Check	08/15/2017		Inv.#47046 ...	400.21 · Office su...		103.0 · HNB ...	32.88	32.88
Total J's Business Systems Inc.							32.88	32.88
<b>J. Ganz</b>								
Check	08/15/2017		reimburse...	410.32 · Police p...		103.0 · HNB ...	41.10	41.10
Total J. Ganz							41.10	41.10
<b>Jermyn Supply</b>								
Check	08/15/2017		Infield dirt f...	454.24 · Parks op...		103.0 · HNB ...	1,150.00	1,150.00
Total Jermyn Supply							1,150.00	1,150.00

Scott Township  
**Expenses by Vendor Detail**  
July 19 through August 15, 2017

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
<b>Justus Harware, Inc</b>								
Check	07/20/2017	1366		400.21 · Office su...		103.0 · HNB ...	0.00	0.00
Check	07/20/2017	1366	supplies/roa...	430.24 · Rdcrew ...		103.0 · HNB ...	0.00	0.00
Check	07/20/2017	1366	supplies	409.24 · Bldg sup...		103.0 · HNB ...	339.96	339.96
Check	07/20/2017	1366	civic center ...	409.24 · Bldg sup...		103.0 · HNB ...	0.00	339.96
Check	07/20/2017	1366	supplies	454.24 · Parks op...		103.0 · HNB ...	442.94	782.90
Check	08/15/2017			400.21 · Office su...		103.0 · HNB ...	0.00	782.90
Check	08/15/2017		supplies/roa...	430.24 · Rdcrew ...		103.0 · HNB ...	47.20	830.10
Check	08/15/2017		supplies	409.24 · Bldg sup...		103.0 · HNB ...	845.68	1,675.78
Check	08/15/2017		civic center ...	409.24 · Bldg sup...		103.0 · HNB ...	0.00	1,675.78
Check	08/15/2017		supplies	454.24 · Parks op...		103.0 · HNB ...	32.72	1,708.50
Check	08/15/2017		supples	410.24 · Operatin...		103.0 · HNB ...	33.68	1,742.18
Total Justus Harware, Inc							1,742.18	1,742.18
<b>Kwik-N-Easy Conveyor Car Wash</b>								
Check	08/15/2017		car wash / p...	410.37 · Police v...		103.0 · HNB ...	24.00	24.00
Total Kwik-N-Easy Conveyor Car Wash							24.00	24.00
<b>Murphy, Dougherty &amp; Company</b>								
Check	08/15/2017		2016 Towns...	400.31 · Professi...		103.0 · HNB ...	8,950.00	8,950.00
Total Murphy, Dougherty & Company							8,950.00	8,950.00
<b>Powell's Rental, Inc.</b>								
Check	08/15/2017		White Strioi...	410.24 · Operatin...		103.0 · HNB ...	56.70	56.70
Total Powell's Rental, Inc.							56.70	56.70
<b>PP&amp;L</b>								
Check	08/15/2017		96051-18008	430.36 · Rd shed...		103.0 · HNB ...	35.07	35.07
Check	08/15/2017		00291-12007	430.36 · Rd shed...		103.0 · HNB ...	131.89	166.96
Check	08/15/2017		53831-24002	409.36 · Utilities		103.0 · HNB ...	883.75	1,050.71
Check	08/15/2017		62850-48004	454.36 · Park utili...		103.0 · HNB ...	129.97	1,180.68
Check	08/15/2017		62650-48008	454.36 · Park utili...		103.0 · HNB ...	129.60	1,310.28
Check	08/15/2017		60251-18009	454.36 · Park utili...		103.0 · HNB ...	217.98	1,528.26
Check	08/15/2017		94217-27003	454.36 · Park utili...		103.0 · HNB ...	80.91	1,609.17
Check	08/15/2017		46359-72006	454.36 · Park utili...		103.0 · HNB ...	0.00	1,609.17
Check	08/15/2017		95701-70007	430.36 · Rd shed...		103.0 · HNB ...	0.00	1,609.17
Check	08/15/2017		46359-72015	454.36 · Park utili...		103.0 · HNB ...	56.66	1,665.83
Total PP&L							1,665.83	1,665.83
<b>Quill Corp</b>								
Check	08/15/2017		supplies / in...	400.21 · Office su...		103.0 · HNB ...	245.94	245.94
Check	08/15/2017		supplies / in...	400.21 · Office su...		103.0 · HNB ...	274.87	520.81
Check	08/15/2017		self inking s...	400.21 · Office su...		103.0 · HNB ...	18.08	538.89
Check	08/15/2017		supplies / in...	400.21 · Office su...		103.0 · HNB ...	50.96	589.85
Total Quill Corp							589.85	589.85
<b>Reeves Rent-a-John, Inc.</b>								
Check	08/15/2017		toilet rental ...	454.38 · Toilet re...		103.0 · HNB ...	157.50	157.50
Total Reeves Rent-a-John, Inc.							157.50	157.50
<b>Richard Fanucci</b>								
Check	08/15/2017		retainer for ...	404.14 · Solicitor ...		103.0 · HNB ...	1,200.00	1,200.00
Check	08/15/2017		retainer and...	404.14 · Solicitor ...		103.0 · HNB ...		1,200.00
Check	08/15/2017		retainer and...	489.01 · Miscella...		103.0 · HNB ...		1,200.00
Total Richard Fanucci							1,200.00	1,200.00

**Scott Township**  
**Expenses by Vendor Detail**  
 July 19 through August 15, 2017

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Sam's Club</b>								
Check	08/15/2017		acct.# 7715...	410.24 · Operatin...		103.0 · HNB ...	0.00	0.00
Check	08/15/2017		acct.# 7715...	459.22 · Prescho...		103.0 · HNB ...	0.00	0.00
Check	08/15/2017		acct.# 7715...	409.24 · Bldg sup...		103.0 · HNB ...	0.00	0.00
Check	08/15/2017		acct.# 7715...	414.21 · Plan/zon...		103.0 · HNB ...	0.00	0.00
Check	08/15/2017		acct.# 7715...	430.24 · Rdcrew ...		103.0 · HNB ...	0.00	0.00
Check	08/15/2017		club memb...	400.42 · Dues/su...		103.0 · HNB ...	135.00	135.00
Check	08/15/2017		acct.# 7715...	430.24 · Rdcrew ...		103.0 · HNB ...	0.00	135.00
Check	08/15/2017		acct.# 7715...	400.42 · Dues/su...		103.0 · HNB ...	0.00	135.00
Check	08/15/2017		acct.# 7715...	429.36 · Sew Aut...		103.0 · HNB ...		135.00
Total Sam's Club							135.00	135.00
<b>Santarelli's Car Spa.</b>								
Check	08/15/2017		car washes ...	410.33 · Police g...		103.0 · HNB ...	30.00	30.00
Total Santarelli's Car Spa.							30.00	30.00
<b>Scott Township Sewer and Water Authority</b>								
Check	08/15/2017		sewer fee/ ...	409.36 · Utilities		103.0 · HNB ...	395.00	395.00
Check	08/15/2017		sewer fee/ ...	430.36 · Rd shed...		103.0 · HNB ...	79.00	474.00
Total Scott Township Sewer and Water Authority							474.00	474.00
<b>Scranton Times</b>								
Check	08/15/2017		Statement o...	400.34 · Advertis...		103.0 · HNB ...	392.20	392.20
Total Scranton Times							392.20	392.20
<b>Stafursky Auto Parts, Inc.</b>								
Check	08/15/2017		supplies	409.37 · Bldg mai...		103.0 · HNB ...	119.99	119.99
Check	08/15/2017		wiper blade	426.15 · Garbage...		103.0 · HNB ...	19.98	139.97
Total Stafursky Auto Parts, Inc.							139.97	139.97
<b>Standard Insurance Company</b>								
Check	08/15/2017		September ...	410.35 · Police m...		103.0 · HNB ...	286.28	286.28
Check	08/15/2017		September ...	430.35 · Rd crew ...		103.0 · HNB ...	239.65	525.93
Check	08/15/2017		September ...	459.12 · Prescho...		103.0 · HNB ...	83.23	609.16
Check	08/15/2017		September ...	414.19 · Zon/adm...		103.0 · HNB ...	64.38	673.54
Check	08/15/2017		September ...	405.19 · Sec.- Tr...		103.0 · HNB ...	43.03	716.57
Check	08/15/2017		September ...	400.35 · Municipa...		103.0 · HNB ...	0.00	716.57
Total Standard Insurance Company							716.57	716.57
<b>State Workers Insurance Fund</b>								
Check	08/15/2017		workers co...	400.35 · Municipa...		103.0 · HNB ...	8,837.00	8,837.00
Check	08/15/2017		workers co...	400.35 · Municipa...		103.0 · HNB ...	0.00	8,837.00
Total State Workers Insurance Fund							8,837.00	8,837.00
<b>ULINE</b>								
Check	08/15/2017		Boxes for el...	426.15 · Garbage...		103.0 · HNB ...	59.68	59.68
Total ULINE							59.68	59.68
<b>Verizon</b>								
Check	08/15/2017		570254696...	400.32 · Phone c...		103.0 · HNB ...	0.00	0.00
Check	08/15/2017		570254744...	410.32 · Police p...		103.0 · HNB ...	0.00	0.00
Check	08/15/2017		570254461...	430.32 · Rd phon...		103.0 · HNB ...	12.20	12.20
Check	08/15/2017		570254666...	410.32 · Police p...		103.0 · HNB ...	0.00	12.20
Total Verizon							12.20	12.20
<b>WEX Bank</b>								
Check	08/15/2017		fuel police c...	410.33 · Police g...		103.0 · HNB ...	626.57	626.57
Check	08/15/2017		fuel road tru...	438.33 · Rd gas/...		103.0 · HNB ...	1,796.80	2,423.37
Check	08/15/2017		fuel zoning	414.33 · Plan/zon...		103.0 · HNB ...	98.78	2,522.15
Total WEX Bank							2,522.15	2,522.15
<b>TOTAL</b>							<b>43,331.60</b>	<b>43,331.60</b>

**Balance Sheet**

As of August 15, 2017

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	<u>Aug 15, 17</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
100.1 - PLGIT State Fund	552.27
103.0 - HNB State Fund	37,592.55
Total Checking/Savings	<u>38,144.82</u>
Total Current Assets	<u>38,144.82</u>
<b>TOTAL ASSETS</b>	<b><u>38,144.82</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
270 - Opening Bal Equity	3,343.61
3900 - Retained Earnings	9,613.67
Net Income	25,187.54
Total Equity	<u>38,144.82</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>38,144.82</u></b>

**Scott Township State Fund**  
**Expenses by Vendor Detail**  
 July 19 through August 15, 2017

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>David Naniewicz</b>								
Check	08/15/2017		628.25 t /\$6...	438.00 · Highway...		103.0 · HNB ...	4,083.63	4,083.63
Total David Naniewicz							4,083.63	4,083.63
<b>Haun Welding Supply Inc.</b>								
Check	08/15/2017		welding gas...	437.00 · Repair o...		103.0 · HNB ...	40.76	40.76
Total Haun Welding Supply Inc.							40.76	40.76
<b>Hilltop Quarry</b>								
Check	08/15/2017		Inv. #410-1...	438.00 · Highway...		103.0 · HNB ...	2,464.69	2,464.69
Check	08/15/2017		Inv.# 410 1...	438.00 · Highway...		103.0 · HNB ...	831.92	3,296.61
Total Hilltop Quarry							3,296.61	3,296.61
<b>John Bonham Road Supplies</b>								
Check	08/15/2017		inv. #12718...	437.00 · Repair o...		103.0 · HNB ...	1,127.50	1,127.50
Total John Bonham Road Supplies							1,127.50	1,127.50
<b>Lawson Products, Inc.</b>								
Check	08/15/2017		truck wash ...	437.00 · Repair o...		103.0 · HNB ...	341.35	341.35
Total Lawson Products, Inc.							341.35	341.35
<b>McCarthy Tire &amp; Automotive Centers</b>								
Check	08/15/2017		Tire repair	437.00 · Repair o...		103.0 · HNB ...	1,366.18	1,366.18
Total McCarthy Tire & Automotive Centers							1,366.18	1,366.18
<b>NJS Systems &amp; Controls</b>								
Check	08/15/2017		Hyd. hose ...	437.00 · Repair o...		103.0 · HNB ...	100.62	100.62
Check	08/15/2017		112" hyd. h...	437.00 · Repair o...		103.0 · HNB ...	162.30	262.92
Total NJS Systems & Controls							262.92	262.92
<b>Powell's Rental, Inc.</b>								
Check	08/15/2017		roller rental ...	438.00 · Highway...		103.0 · HNB ...	3,000.00	3,000.00
Check	08/15/2017		roller rental ...	438.00 · Highway...		103.0 · HNB ...	3,101.50	6,101.50
Check	08/15/2017		roller rental ...	438.00 · Highway...		103.0 · HNB ...	3,000.00	9,101.50
Check	08/15/2017		sweeper re...	438.00 · Highway...		103.0 · HNB ...	250.00	9,351.50
Check	08/15/2017		cut off saw	438.00 · Highway...		103.0 · HNB ...	950.00	10,301.50
Check	08/15/2017		drain spade	438.00 · Highway...		103.0 · HNB ...	25.75	10,327.25
Check	08/15/2017		saw rental ...	438.00 · Highway...		103.0 · HNB ...	105.00	10,432.25
Total Powell's Rental, Inc.							10,432.25	10,432.25
<b>PP&amp;L Inc.</b>								
Check	08/15/2017		19401-69005	434.00 · Street lig...		103.0 · HNB ...	904.82	904.82
Check	08/15/2017		32801-67001	434.00 · Street lig...		103.0 · HNB ...	0.00	904.82
Check	08/15/2017		35175-32001	433.00 · Traffic Si...		103.0 · HNB ...	28.22	933.04
Check	08/15/2017		97848-01000	433.00 · Traffic Si...		103.0 · HNB ...	29.13	962.17
Check	08/15/2017		97151-12001	433.00 · Traffic Si...		103.0 · HNB ...	27.50	989.67
Check	08/15/2017		62450-48002	433.00 · Traffic Si...		103.0 · HNB ...	0.00	989.67
Check	08/15/2017		95701-70007	434.00 · Street lig...		103.0 · HNB ...	504.49	1,494.16
Check	08/15/2017		44431-16009	434.00 · Street lig...		103.0 · HNB ...	0.00	1,494.16
Total PP&L Inc.							1,494.16	1,494.16
<b>Richard Naniewicz</b>								
Check	08/15/2017		state inspec...	437.00 · Repair o...		103.0 · HNB ...	60.00	60.00
Total Richard Naniewicz							60.00	60.00
<b>Rossi Rooter LLC</b>								
Check	08/15/2017		jet clean cro...	436.00 · Storm w...		103.0 · HNB ...	850.00	850.00
Total Rossi Rooter LLC							850.00	850.00
<b>Stafursky Auto Parts, Inc.</b>								
Check	08/15/2017		supplies	430.25 · Road su...		103.0 · HNB ...	154.04	154.04
Total Stafursky Auto Parts, Inc.							154.04	154.04



Scott Township State Fund  
**Expenses by Vendor Detail**  
 July 19 through August 15, 2017

08/15/17  
 Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Suit-Kote Corporation</b>								
Check	08/15/2017		Inv. # 4856 ...	438.00 · Highway...	103.0	HNB ...	2,409.00	2,409.00
Check	08/15/2017		Inv. #4857H...	438.00 · Highway...	103.0	HNB ...	741.00	3,150.00
Check	08/15/2017		Inv. #5685 ...	438.00 · Highway...	103.0	HNB ...	4,602.29	7,752.29
Check	08/15/2017		Inv. #5687H...	438.00 · Highway...	103.0	HNB ...	1,655.00	9,407.29
Check	08/15/2017		Inv. #5684 ...	438.00 · Highway...	103.0	HNB ...	4,528.92	13,936.21
Check	08/15/2017		Inv. #5686 ...	438.00 · Highway...	103.0	HNB ...	1,393.08	15,329.29
Check	08/15/2017		Inv. #7047 ...	438.00 · Highway...	103.0	HNB ...	6,929.89	22,259.18
Check	08/15/2017		Inv. #7048 ...	438.00 · Highway...	103.0	HNB ...	2,131.61	24,390.79
<b>Total Suit-Kote Corporation</b>							<b>24,390.79</b>	<b>24,390.79</b>
<b>Von Storch Repairs</b>								
Check	08/15/2017		chain sawc...	437.00 · Repair o...	103.0	HNB ...	66.97	66.97
<b>Total Von Storch Repairs</b>							<b>66.97</b>	<b>66.97</b>
<b>TOTAL</b>							<b>47,967.16</b>	<b>47,967.16</b>

