

ORDINANCE # 08-07-17-001

An Ordinance Requiring Structures in Scott Township to Have Key Lock Boxes Installed on the Exterior of Structures for Fire Safety Purposes

WHEREAS, Scott Township has determined that the health, safety and welfare of the citizens of the Township are promoted by requiring certain structures to have key lock boxes installed on the exterior of the structure to aid the Scott Township Fire Department in gaining access to the structure when responding to calls for emergency services; and

WHEREAS, the key lock box system is being adopted nationally and will operate on a master key basis that will expedite entry into a structure during an emergency; and

WHEREAS, the key lock box system will eliminate forced entries into structures thereby avoiding costly and time consuming efforts in gaining access to locked structures during an emergency and repair costs after forced entry.

NOW THEREFORE Be It Ordained by Scott Township, as follows:

Section 1. Key box system. All structures within the Scott Township having an automatic fire alarm detection system or a fire sprinkler system shall be equipped with a key lock box. Residential property shall be exempt from this requirement.

Section 2. Key box type. The key box shall be of UL type and approved by the Scott Township Fire Chief or his assigns. The key box shall be installed in a location approved by the Scott Township Fire Chief or his assigns.

Section 3. Key box contents. The key box shall contain the following keys clearly marked as to door/lock location:

- a. keys to locked points of ingress, whether on the exterior or interior of such buildings;
- b. keys to locked mechanical rooms;
- c. keys to locked electrical rooms;
- d. keys to elevator controls;
- e. keys to reset pull stations or other fire protection devices;
- f. keys to other areas as directed by the Township Fire Chief or his assigns.

The box shall also contain a floor plan of the facility with the location of keyed doors clearly marked, the name and emergency phone number of the alarm company, three current contact people for the facility with home phone numbers and the codes to reset and silence the alarm.

Section 4. Time for compliance. All existing buildings shall comply within three (3) months of the effective date of this ordinance. All newly constructed buildings, not yet occupied, or buildings currently under construction shall comply immediately.

Section 5. Penalties. Any building owner violating this ordinance after notice from the Scott Township Fire Chief shall be subject to a summary offense and upon conviction required to pay a fine of one hundred (\$100.00) dollars. A second conviction taking place after thirty days from notice, a five hundred (\$500.00) dollar fine shall be assessed. If the key lock box is not installed within 30 days of the second violation a one thousand (\$1000.00) dollar fine shall be assessed after conviction. Each day of violation shall constitute a separate offense.

Section 6. Repealer. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section 7. Effective Date. This ordinance shall take effect immediately.

ORDAINED AND ENACTED as an Ordinance of the Township of Scott, Lackawanna County, Pennsylvania, this 13th day of July, 2008.

**SCOTT TOWNSHIP
BOARD OF SUPERVISORS**

ATTEST:

Thomas W. Weeks
Secretary

By: [Signature]
Chairman

James J. Blank

[Signature]